

ARCHIVAL POLICY



AMAGI MEDIA LABS LIMITED
ARCHIVAL POLICY

1. Background

Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**Listing Regulations**") refers to an archival policy pursuant to which, all events or information which has been disclosed to stock exchange(s) under Regulation 30 of the Listing Regulations shall be hosted on the website of Amagi Media Labs Limited for a minimum period of five years and thereafter as per the archival policy of the Company, which will be disclosed on its website i.e. www.amagi.com.

2. Purpose

The purpose of this document is to formulate a policy for archival of the disclosures made on the website for information and events communicated to the stock exchanges under Regulation 30 of the Listing Regulations.

3. Definitions

"**Applicable laws**" means securities laws defined under Regulation 30(8) of the Listing Regulations and other laws and statutes applicable to the Company, mandating preservation of documents.

"**Board**" means board of directors of the Company as constituted from time to time.

"**Company**" means Amagi Media Labs Limited.

"**Company Secretary and Compliance Officer**" means the company secretary and compliance officer appointed by the Board.

"**Document/s**" includes all papers, documents, agreements, filings, forms, memos, correspondences, records, files, books, etc., of the Company in physical or electronic forms.

"**Policy**" means this policy on archival of the disclosures made for on the website for information and events communicated to stock exchanges formulated by the Company.

The words or expressions used but not defined herein, but defined under the Companies Act, 2013 or the Listing Regulations shall have the same meaning assigned therein.

4. Archival Process

- i. All the relevant disclosures of information and events communicated to the stock exchanges under Regulation 30 of the Listing Regulations will be hosted on the website for a period of five years and thereafter the same shall be archived so as to be available for retrieval for such period as may be decided by the Chief Financial Officer of the Company.

- ii. Subsequently, anyone intending to review archived information and events communicated to the stock exchanges may write to the Company Secretary and Compliance Officer of the Company.
- iii. This policy will be periodically reviewed and amended based on any changes in the laws, rules and regulations applicable to the Company from time to time or changes in internal processes.
- iv.

5. Limitation and Amendment

In the event of any conflict between the provisions of this Policy and Listing Regulations or any other statutory enactments, rules, the provisions of Listing Regulations or statutory enactments, rules shall prevail over this Policy. Any subsequent amendment / modification in the Listing Regulations, and/or applicable laws in this regard shall automatically apply to this Policy. This Policy shall not be amended unless the amendment is approved by the Board or unless such an amendment is required pursuant to change in the Listing Regulations / Applicable law.

Version history

S. No.	Version	Approved by	Effective Date	Amendment Summary
1.	I	Board	July 02, 2025	Policy drafted and approved

Document Review Cycle

S. No.	Next review date	Policy Owner
1	1 st Board Meeting of every Financial Year	Board of directors